

MINISTRY OF HEALTH OF UKRAINE
KHARKIV NATIONAL MEDICAL UNIVERSITY
Philosophy department
Academic year 2021-2022

SYLLABUS OF THE EDUCATIONAL COMPONENT
„ ETIQUETTE IN SOCIETY. ETIQUETTE IN MEDICINE”
(name of educational component)

Normative or elective educational component: elective

Forms of education: full-time
(full-time; part-time; distance)

Field of knowledge 22 “Health Care”
(code and name of the direction of training)

Speciality 221 «Dentistry»
(code and name of the specialty)

Specialization (if available) _____

Educational and professional programme (educational and scientific program
«Dentistry»

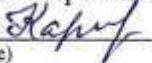
of the second (Master’s) level of higher education

Course 1

The syllabus of the academic discipline was approved at a meeting of the Philosophy Department

Protocol # 1 of August 30, 2021

Head of Department


(signature)

K.I. Karpenko
(last name and initials)

August 30, 2021

Approved at a meeting of the Methodical commission of KhNMU on the problems of general and pre-professional training

(title)

Protocol # 1 of August 31, 2021

Head


(signature)

O.Y. Vovk
(last name and initials)

August 31, 2021

SILABUS DEVELOPERS:

Volodymyr Oleksioyovych Abashnik, Professor of Department of Philosophy,
Doctor of Philosophical Sciences

INFORMATION ABOUT TEACHERS TEACHING THE EDUCATIONAL COMPONENT

1) Volodymyr Oleksioyovych Abashnik

Professor of Department of Philosophy, Doctor of Philosophical Sciences

Professional interests: Philosophy, History of Philosophy, Philosophy of Law, Ethics

Links:

<http://distance.knmu.edu.ua/user/profile.php?id=16377>

<https://orcid.org/0000-0002-2584-5929>

https://scholar.google.com/citations?user=I10_LAAAAAJ&hl=uk

Phone: +380686140010

Email: vo.abashnik@knmu.edu.ua

In-person Consultations:

according to the schedule of the Department (by prior arrangement);

Online Consultations:

on one of the platforms: Moodle, ZOOM, Google Meet, according to the schedule.

Location: Kharkiv, 4 Nauki Ave., 3-rd floor, room 116

office phon (057) 707-73-38, e-mail: kaf.5med.filosofii@knmu.edu.ua

2) Volodymyr Vasylovych Deineka

Senior Lecturer at the Department of Philosophy.

Professional interests: Philosophy, History of Philosophy, Ethics, Logic, Religion.

Link to teacher profile:

<http://distance.knmu.edu.ua/mod/page/view.php?id=60732>

<https://publons.com/researcher/3947072/volodymyr-deineka/>

<https://scholar.google.com.ua/citations?hl=uk&user=Bmd0nGkAAAAJ>

<https://orcid.org/0000-0001-7228-897X>

Contact phone: +380967725740

Corporate mail of the teacher: vv.deineka@knmu.edu.ua

In-person Consultations:

according to the schedule of the Department (by prior arrangement);

Online Consultations:

on one of the platforms: Moodle, ZOOM, Google Meet, according to the schedule.

Location: Kharkiv, 4 Nauki Ave., 3-rd floor, room 116

office phon (057) 707-73-38, e-mail: kaf.5med.filosofii@knmu.edu.ua

INTRODUCTION

Syllabus of educational discipline “Etiquette in society. Etiquette in medicine” is based on Educational Professional program “Dentistry” and on the project of Standard of higher education of Ukraine, second (master's) level, field of knowledge – 22 “Health care”, specialty 221 “Dentistry”.

Description (Abstract) of educational discipline “Etiquette in society. Etiquette in medicine”. The study of the discipline “Etiquette in society. Etiquette in medicine” is aimed at acquainting students with a holistic view of the specifics of etiquette, developing skills for their implementation in practice, justifying the need to acquire knowledge of etiquette in order to use them in future professional activities; promoting the formation of high moral responsibility.

Subject of the educational discipline “Etiquette in society. Etiquette in medicine” is etiquette, its types and its features.

Interdisciplinary connections. The discipline “Etiquette in society. Etiquette in medicine” has, first of all, connections with such disciplines as “Philosophy”, “Ethics”, “Religion studies”, “Ethical problems in medicine”, “Academic Integrity”.

Prerequisites. For study in the discipline “Etiquette in society. Etiquette in medicine”, preliminary mastering of other subjects of a social and humanitarian direction is desirable, especially “Philosophy” and “Ethics”.

Postrequisites: “Etiquette in society. Etiquette in medicine” influences the study of all disciplines by improving the psychological climate and reducing conflict in the team.

Moodle course page:

<http://distance.knmu.edu.ua/course/view.php?id=4157>

1. THE PURPOSE AND TASKS OF EDUCATIONAL DISCIPLINE

1.1. The purpose of studying the discipline is acquainting students with the theory, history and practice of etiquette as a socio-cultural product and normative system of secular life, business relations and professional sphere (in particular, medicine) with a focus on the practical application of acquired knowledge.

1.2. The main tasks of studying the discipline “Etiquette in society. Etiquette in medicine” are:

- Determining the place and role of etiquette in society, its history and social relations;
- characteristics of the main specific features of etiquette in the socio-cultural traditions of Ukraine and different regions of the world, generalization of international experience in the formation of etiquette;
- disclosure of the essential content of modern secular and business etiquette;
- characteristics of the purpose, structure, content of professional medical etiquette;
- the formation of the need to master etiquette, self-improvement;

- the development of specific skills and etiquette behavior in various spheres of life of modern man.

1.3. The competences and the results of training which formation are promoted by studying of “Etiquette in society. Etiquette in medicine” (connections with normative content for training specialists of higher education according to the Educational Program and the Standard)

1.3.1. The studying of the discipline “Etiquette in society. Etiquette in medicine” guarantee mastery of such competences as:

Integral competence: Ability to cope with typical and difficult specialized tasks and practical problems in the professional activity in the field of health care or during the process of training, the above providing researches and/or innovations and being characterized by comprehensiveness and indefinite conditions and demands.

General competences (GC):

GC1 – Capacity for abstract thinking, analysis and synthesis; ability to study and be modernly trained

GC2 – Capacity for using knowledge in practical situations

GC4 – Capacity for adapting and acting in a new situation

GC5 – Capacities for making sound judgements and for working in a team; skills of interpersonal interaction

GC6 – Capacity for communicating in the state language both in the oral and written forms; Capacity for communicating in a foreign language

GC7 – Skills of using informative and communicative technologies

GC9 – Capacity for acting in the socially responsible and conscious way

Professional competences (PC):

PC1 – Skills of questioning

PC16 – Capacity for assessing effects of environmental, socioeconomic and biological determinants on the state of human health in individuals, families and populations

1.3.2. The studying of the discipline “Etiquette in society. Etiquette in medicine” guarantee mastery of such program results of training (PRT) as:

Knowledge and understanding:

PRT 1 – to have general and special fundamental and profession-oriented knowledge, abilities, skills and competences required for carrying out typical professional tasks, which are associated with activity in the medical field in a particular position

PRT 2 – to have knowledge about psychophysiological peculiarities of human, human health, health support, prophylaxis of diseases, treatment of human, health of population

Use of knowledge and understanding:

PRT 3 – to apply the acquired knowledge, skills and understanding for performing typical tasks in the doctor’s activity, whose sphere of use is determined by lists of

syndromes, signs and symptoms, diseases, medical emergencies, laboratory and instrumental methods of examination, medical manipulations

PRT 4 – to collect information about the patient

PRT 5 – to evaluate results of questioning, physical examination, data of laboratory and instrumental methods of examination

PRT 6 – to establish of an initial clinical diagnosis of a disease

PRT 7 – to determine the character and principles of treatment of diseases

PRT 17 – be able to keep medical documents and processing state, social and medical information

Formation of judgments:

PRT 18 – to assess the state of human health and provide its support with consideration of effects of the environment and other determinants of health

PRT 20 – to apply the acquired knowledge about the current system of health care for optimization of one’s own professional activity and participation in performing practical tasks in the field

PRT 21 – to adhere to the ethical code of the doctor, which ensures the formation of a specialist with appropriate personal qualities

1.3.3. The studying of the discipline “Etiquette in society. Etiquette in medicine” guarantee mastery of such Soft skills as:

- Ability to think critically,
- Ability to make decisions independently,
- communication,
- ability to work in a team,
- active life position.

2. INFORMATION ABOUT THE EDUCATIONAL DISCIPLINE

Indicator names	Field of knowledge, direction of training, educational and qualification level	Characteristic of the academic discipline	
Quantity of credits: 4	Direction of training: 22 «Health care» (code and name)	Elective course	
Total quantity of hours: 90	Specialty: 221 «Dentistry» (code and name)	Grade:	
		2-st	
		Semester	
		3-rd or 4-nd	
Training hours: Classroom work – 40 Extracurricular work –	Educational and qualification level: <u>Master</u>	20 hours	–
		Practical classes	
		20 hours	–

50	of “Dentistry”	Laboratory	
		–	–
		Extracurricular work	
		50 hours	–
		Individual tasks: –	
		Type of control: credit	

2.1. The structure of the discipline

2.2.1. Lectures

№	Themes/Topics	Number of hours	Type of lecture
1	Ethics and etiquette. Establishing an etiquette in a historical perspective	2	Introductory
2	The place of etiquette in society. Universal rules of etiquette	2	Thematic
3	Etiquette in intercultural communication	2	Thematic
4	Modern secular etiquette. Etiquette rules in public places. Communication and speech etiquette	2	Thematic
5	Modern business etiquette. Business conversation and business correspondence	2	Thematic
6	Etiquette in organizations. Etiquette in high school	2	Thematic
7	Professional etiquette. Specifics of medical etiquette. Professional etiquette of a doctor	2	Thematic
8	Features of the relationship between doctor and patient	2	Thematic
9	Etiquette and gender. Etiquette in the field of gender relations	2	Thematic
10	Netiquette (etiquette of the Internet community) as the latest form of etiquette	2	Final
	Total hours of discipline	20	-

2.2.2. Practical classes

№	Themes/Topics	Number of hours	Methods of teaching and learning	Forms of control
1	Ethics and etiquette.	2	Narrative,	Declamation

	Establishing an etiquette in a historical perspective		Explanation	
2	The place of etiquette in society. Universal rules of etiquette	2	Analytical-synthetic	Report, Test control
3	Etiquette in intercultural communication	2	Narrative, Explanation, inductive	Checking creative works
4	Modern secular etiquette. Etiquette rules in public places. Communication and speech etiquette	2	Analytical-synthetic	Declamation
5	Modern business etiquette. Business conversation and business correspondence	2	Narrative, Explanation	Declamation
6	Etiquette in organizations. Etiquette in high school	2	Narrative, Explanation, deductive	Report, Test control
7	Professional etiquette. Specifics of medical etiquette. Professional etiquette of a doctor	2	Narrative, Explanation, deductive	Test control
8	Features of the relationship between doctor and patient	2	Narrative, Explanation, deductive	Report, Test control
9	Etiquette and gender. Etiquette in the field of gender relations	2	Analytical-synthetic, deductive	Report, Test control
10	Netiquette (etiquette of the Internet community) as the latest form of etiquette	2	Presentation, Analytical-synthetic	Test control, Final Test
	Total hours of discipline	20		

2.2.3. Independent extracurricular work

№	Themes/Topics	Number of hours	Methods of teaching and learning	Forms of control
1	Ethics and etiquette. Establishing an etiquette in a historical perspective	4	Working with sources	Declamation
2	The place of etiquette in society. Universal rules of etiquette	4	Preparation of a speech (presentation). Mini-essay.	Report, Test control
3	Etiquette in intercultural	4	Preparation of	Checking

	communication		speech (presentation)	creative works
4	Modern secular etiquette. Etiquette rules in public places. Communication and speech etiquette	6	Working with sources	Declamation
5	Modern business etiquette. Business conversation and business correspondence	6	Working with sources	Declamation
6	Etiquette in organizations. Etiquette in high school	6	Problematic, partially exploratory, research	Report, Test control
7	Professional etiquette. Specifics of medical etiquette. Professional etiquette of a doctor	6	Report	Test control
8	Features of the relationship between doctor and patient	6	Problematic, partially exploratory, research	Report, Test control
9	Etiquette and gender. Etiquette in the field of gender relations	4	Report	Report, Test control
10	Netiquette (etiquette of the Internet community) as the latest form of etiquette	4	Problematic, partially exploratory, research	Test control, Final Test
	Total hours of discipline	50		

3. EVALUATION CRITERIA

3.1. Evaluation of educational success of students is carried out on the basis of the current «Instructions for evaluating the educational activities of students of Kharkiv National Medical University» approved by the order of KhNMU from 21.08.2021 № 181.

The control of current educational activity is carried out by the teacher of academic group at each practical employment according to the following kinds of activity with use of certain evaluation criteria:

1. ORALLY:

"Excellent" for a complete, comprehensive answer to the main questions, as well as additional questions of the teacher. The student must demonstrate a deep knowledge of the basic theoretical material of the discipline, the ability to think logically and creatively, argue the main points, successfully illustrate them with examples from life or fiction, demonstrate the ability to defend their own point of view in solving problems, problem situations, based on this is a good command of the basic terminology of the discipline.

“Good” in general remains the same requirements as for the assessment of “excellent”, with some questions not sufficiently complete.

"satisfactory" is set if the student has mastered the basic provisions of the course, has the necessary minimum of concepts, can use them in solving problems. At the same time vague answers to some basic and additional questions, and also reproductive thinking are possible.

"unsatisfactory" is applied when the above requirements are not met.

2. PRESENTATION OF THE REPORT (ABSTRACT) IN THE AUDIENCE:

"Excellent" for the ability to clearly, clearly convey the main provisions of the problem within the time provided (7-10 minutes), for answering questions from the audience, for the ability to have their attention, as well as for the emotionally inspired context of the report and proper technical design in accordance with the requirements of scientific works.

"Good" is placed when the above conditions are met, but when their volumes are not fully met.

"Satisfactory" is considered if the student demonstrates a purely reproductive approach to teaching the problem without elements of creativity, without proper design of the text of the abstract.

"Unsatisfactory" is placed in the case when the student is unable to present the abstract, does not have the material set out in it, as well as in the event that the abstract is not prepared at all.

3. STAND ANSWER:

"Excellent" is considered a complete, comprehensive answer to the question, when the student must demonstrate not only a deep knowledge of the basic theoretical material of the discipline, but also the ability to think logically and creatively, argue the main points, based on good command of basic terminology.

"Good" - in general, the same requirements remain as for the assessment of "excellent" with insufficiently complete or correct answer to the question.

"satisfactory" is given if the answer is unclear, insufficiently substantiated, incomplete or to a greater extent incorrect.

"unsatisfactory" is placed when the answer is missing or incorrect.

4. ACTIVITY IN A PRACTICAL LESSON:

It is evaluated by incentive points in accordance with the participation in the discussion of questions, as well as taking into account the quality of the answers provided.

5. INDEPENDENT EXTRACURRICULAR WORK is evaluated during the current control of the topic in the relevant lesson, taking into account the following requirements:

additionally prepared information on the topic of homework;

acquaintance with primary sources is made;

review of sources (annotations);

preparation of presentation materials;

work with regulatory sources;

-portfolio;

essay preparation;
performing creative tasks.

During the evaluation of the mastering of each educational topic of the discipline and the final lesson (FL) the student is given a grade on a national 4-point scale. The final score on the current educational activities (CEA) is defined as the arithmetic mean of the national grades for each lesson and FL, rounded to 2 decimal places and converted into a multi-point scale according to Table 1.

Table 1. Conversion of the average score for current activities into a multi-point scale:

4-point scale	200-point scale	4-point scale	200-point scale	4-point scale	200-point scale
5	200	4.22-4,23	169	3.45-3,46	138
4.97-4,99	199	4.19-4,21	168	3.42-3,44	137
4.95-4,96	198	4.17-4,18	167	3.4-3,41	136
4.92-4,94	197	4.14-4,16	166	3.37-3,39	135
4.9-4,91	196	4.12-4,13	165	3.35-3,36	134
4.87-4,89	195	4.09-4,11	164	3.32-3,34	133
4.85-4,86	194	4.07-4,08	163	3.3-3,31	132
4.82-4,84	193	4.04-4,06	162	3.27-3,29	131
4.8-4,81	192	4.02-4,03	161	3.25-3,26	130
4.77-4,79	191	3.99-4,01	160	3.22-3,24	129
4.75-4,76	190	3.97-3,98	159	3.2-3,21	128
4.72-4,74	189	3.94-3,96	158	3.17-3,19	127
4.7-4,71	188	3.92-3,93	157	3.15-3,16	126
4.67-4,69	187	3.89-3,91	156	3.12-3,14	125
4.65-4,66	186	3.87-3,88	155	3.1-3,11	124
4.62-4,64	185	3.84-3,86	154	3.07-3,09	123
4.6-4,61	184	3.82-3,83	153	3.05-3,06	122
4.57-4,59	183	3.79-3,81	152	3.02-3,04	121
4.54-4,56	182	3.77-3,78	151	3-3,01	120
4.52-4,53	181	3.74-3,76	150	Less than 3	Not enough
4.5-4,51	180	3.72-3,73	149		
4.47-4,49	179	3.7-3,71	148		
4.45-4,46	178	3.67-3,69	147		
4.42-4,44	177	3.65-3,66	146		
4.4-4,41	176	3.62-3,64	145		
4.37-4,39	175	3.6-3,61	144		
4.35-4,36	174	3.57-3,59	143		
4.32-4,34	173	3.55-3,56	142		
4.3-4,31	172	3.52-3,54	141		
4,27-4,29	171	3.5-3,51	140		
4.24-4,26	170	3.47-3,49	139		

3.2. Questions for the final class

1. The relationship and difference between the concepts of “ethics” and “etiquette”
2. The social origin of etiquette
3. Functions of etiquette: regulatory, axiological, evaluative, communicative, aesthetic, protective and cultural-educational

4. Purpose of etiquette. Varieties of etiquette: court, diplomatic, military, religious, civil, modern
5. The historical origin of etiquette. The first standards of behavior in antiquity.
6. Specifics of etiquette of the Middle Ages. Knightly etiquette
7. The development of etiquette from the Renaissance to the present day
8. The ideology of the bourgeoisie XVII-XVIII centuries and etiquette development
9. Speech etiquette and communication culture
10. International etiquette
11. National style of business communication
12. Socio-cultural and ethnic features of etiquette
13. Etiquette and religiosity
14. Transformation of etiquette in Ukrainian society. Historical roots
15. The concept of secular etiquette. The essence and varieties of secular etiquette.
Types of receptions – formal and informal, day and evening
16. Rules of conduct at the table
17. Etiquette in public transport
18. Etiquette in subway
19. Etiquette in long-distance transport. Etiquette on highways
20. Etiquette of attending public events (theaters, museums, exhibitions)
21. Rules of conduct on the street and in public places
22. Potential participants in speech communication
23. Non-verbal means of language etiquette
24. Communication area – personal, intimate, social, public
25. Principles of dialogue
26. Etiquette in public discussion
27. The concept, specifics and elements of business etiquette
28. Etiquette of appearance. Clothing as a “business card” of man
29. Specifics of business conversation: concepts, functions, tasks, course
30. Features of business communication by phone
31. Specifics of modern business correspondence
32. Principles of etiquette in organizations
33. Leadership styles – authoritarian, democratic (collegial), liberal (anarchic), inconsistent (chaotic)
34. Etiquette of relationships in the team. Rules of business etiquette
35. Etiquette in high school
36. Professional etiquette as a kind of business etiquette
37. The essence and purpose of professional etiquette
38. Etiquette in medicine: history and present time
39. Principles of implementation of medical etiquette in the team
40. Professional etiquette of a modern doctor: difficulties and contradictions
41. Specifics of professional etiquette of a doctor
42. Features of image formation of the modern doctor
43. The appearance of a doctor and the basic rules of her/his behavior

44. Language etiquette in the activities of a doctor
45. Nonverbal means as components of appearance
46. Etiquette for special occasions (visiting patients, communicating with relatives of the patient, communicating with a disabled person, etc.)
47. Gender correctness and etiquette: problems of coexistence
48. Gender conflict. Gender conditionality of etiquette norms
49. Etiquette of the Internet community or “netiquette”: general rules
50. Basic concepts used on the Internet: forum, chat, moderator, overquoting, flame, llood, smiley
51. Rules of etiquette when communicating by e-mail

3.3. Control questions

1. The relationship and difference between the concepts of “ethics” and “etiquette”
2. Functions of etiquette: regulatory, axiological, evaluative, communicative, aesthetic, protective and cultural-educational
3. Purpose of etiquette. Varieties of etiquette: court, diplomatic, military, religious, civil, modern
4. Specifics of etiquette of the Middle Ages. Knightly etiquette
5. The development of etiquette from the Renaissance to the present day
6. The ideology of the bourgeoisie XVII-XVIII centuries and etiquette development
7. Etiquette as a normative system of society. Etiquette and ritual
8. Etiquette as a way of status-role identification of the person
9. Etiquette as a communication technology for the formation of tolerant attitudes and conflict resolution
10. Speech etiquette and communication culture
11. International etiquette
12. National style of business communication
13. Socio-cultural and ethnic features of etiquette
14. Etiquette and religiosity
15. Transformation of etiquette in Ukrainian society. Historical roots
16. The concept of secular etiquette. The essence and varieties of secular etiquette
17. Rules of conduct on the street and in public places
18. Potential participants in speech communication
19. Non-verbal means of language etiquette
20. Principles of dialogue
21. Etiquette in public discussion
22. The concept, specifics and elements of business etiquette
23. Etiquette of appearance. Clothing as a “business card” of man
24. Specifics of business conversation: concepts, functions, tasks, course
25. Features of business communication by phone
26. Specifics of modern business correspondence
27. Principles of etiquette in organizations

28. Leadership styles – authoritarian, democratic (collegial), liberal (anarchic), inconsistent (chaotic)
29. Etiquette of relationships in the team. Rules of business etiquette
30. Etiquette in high school
31. Professional etiquette as a kind of business etiquette
32. The essence and purpose of professional etiquette
33. Professional etiquette of a modern doctor: difficulties and contradictions
34. Specifics of professional etiquette of a doctor
35. Features of image formation of the modern doctor
36. Language etiquette in the activities of a doctor
37. Nonverbal means as components of appearance
38. Etiquette for special occasions (visiting patients, communicating with relatives of the patient, communicating with a disabled person, etc.)
39. Gender correctness and etiquette: problems of coexistence
40. Gender conflict. Gender conditionality of etiquette norms
41. Etiquette of the Internet community or “netiquette”: general rules

3.4. Rules for appealing the assessment: each student has the right to appeal the received assessment, for which, first of all, he should apply to his teacher, and if necessary - to the head of the department, Professor Karpenko K.I. (main building, 3-rd floor, room 117; by e-mail ki.karpenko@knmu.edu.ua).

4. DISCIPLINE POLICY

The syllabus and the process of teaching the discipline itself takes into account the possibility of full involvement of students with special educational needs. The Philosophy Department is a space free from any discrimination, friendly to people with special educational needs.

Academic expectations from students. Course requirements

It is expected that students will attend all lectures and practical classes. If they miss a lesson, you need to work it out. Practice is done online and / or offline in accordance with the "Regulations on the procedure for students of Kharkiv National Medical University" and in accordance with the schedule of practice, posted on the information stand of the department / on the page of the department on the Moodle platform.

Written and homework must be completed in a timely manner, and if students have questions, they can contact the teacher in person or by e-mail, which the teacher will provide in the first practical classes.

During **the lecture**, students are recommended to enter notes of classes and keep a sufficient level of silence. Asking questions to the lecturer is perfectly normal.

Practical training

Active participation in the discussion is encouraged, students should be ready to understand in detail the material, ask questions, express their point of view, discuss. During the discussion, the following points are important:

- respect for colleagues,
- tolerance towards others and their experiences,
- sensitivity and impartiality,
- the ability to disagree with opinions, but respect the personality of the opponent,
- careful argumentation of your opinion and the courage to change your position under the influence of evidences,
- I statements, when a person avoids unnecessary generalizations, describes her/ his feelings and formulates her/ his wishes based on their own thoughts and emotions,
- acquaintance with primary sources is compulsory.

Creative approach in its various forms is encouraged. Students are expected to be interested in participating in Ukrainian and international conferences, competitions and other events.

Labor protection

During the first class of the course, the basic principles of labor protection will be explained by conducting appropriate instructions. It is expected that every one should know where the emergency exit closest to the audience is, where the fire extinguisher is located, how to use it, etc.

In-class behavior. Basic “dos and don'ts”

It is important for students to follow the rules of proper behavior at the university. These rules are general for everyone, they also apply to the professors, lecturers and staff, and do not fundamentally differ from generally accepted norms.

During classes it is allowed:

- to leave the class for a short time, if necessary and with the permission of the teacher (also online)
- to drink soft drinks;
- to take pictures of presentation slides;
- to participate in the class actively (see Academic Expectations).

It is prohibited:

- to eat (this does not apply to persons whose special medical condition requires another, in this case medical confirmation is required)
- to smoke,
- to drink alcoholic and even low-alcohol drinks or drugs;
- to use obscene language or words that offend the honor and dignity of colleagues and faculty;
- to play gambling;
- to make harm to the material and technical base of the university (damage inventory, equipment; furniture, walls, floors, litter premises and territories)
- to make noise, shout or listen to loud music during the class.

The procedure for informing about the change in the syllabus.The teacher

is obliged to inform the students about the changes made to the syllabus. The updated syllabus is posted on the official website of the university in accordance with the established procedure.

5. ACADEMIC INTEGRITY

Training within the discipline takes place in accordance with the Regulations on Academic Integrity and Ethics of Academic Relations at Kharkiv National Medical University (see

http://files.knmu.edu.ua:8181/upload/redakt/doc_uchproc/polog_ad_etyka_text.pdf

). All facts of violation of academic integrity by both the student and the teacher can be submitted to the Commission on Academic Integrity, Ethics and Conflict Management

http://files.knmu.edu.ua:8181/upload/redakt/doc_uchproc/polog_ad_etyka_text.pdf

The Philosophy Department maintains zero tolerance for plagiarism.

Students are expected to constantly raise their awareness of academic writing. The first lessons will provide information on what to consider plagiarism and how to properly conduct research and scientific research. The use of electronic gadgets is allowed only for educational purposes and with the permission of the teacher.

6. RECOMMENDED LITERATURE

Basic

1. Janson S. Thank you. Achieve Goals with the Magic Word. Learn social skills mindfulness & emotional intelligence, train resilience, gain confidence for success, get the psychology of people. Duesseldorf: Best of HR – Berufebilder.de, 2021. 55 p.
2. Kelley Sh. Practical Models for Technical Communication. La Vergne: Chemeketa Press, 2021. 351 p.
3. Kovalyova O.M. Medical Ethics / O. Kovalyova. Kharkov, 2001. 128 p.
4. Longstaff S. Everyday Ethics. New York: Ventura Press, 2017. 193 p.
5. McBride P.K. Communicating with Email and the Internet. Hoboken: Taylor and Francis, 2007. 128 p.
6. Medical ethics and etiquette in the eighteenth century / ed. by Robert Baker. Dordrecht: Kluwer, 1993. VIII, 230 p.

Supporting

1. Medical Ethics Manual / ed. J.R. Williams. Ferney-Voltaire: World Medical Association, 2005. 134 p.
2. Pagana K.D. Etiquette & Communication Strategies for Nurses. Third Edition / Kathleen D. Pagana. Indianapolis: Sigma, 2019. 336 p.
3. The essential guide to business etiquette / Lillian Hunt Chaney and Jeanette St. Clair Martin. Westport, Connecticut; London: Paeger, 2007. xiii, 187 p.
4. Well-mannered medicine. Medical ethics and etiquette in classical Ayurveda / ed. by Dagmar Wujastyk. New York Oxford Univ. Press, 2012. VI, 238 p.

7. INFORMATION RESOURCES

Link to the discipline page in MOODLE

<http://distance.knmu.edu.ua/course/view.php?id=4157>

8. OTHER

Useful links:

Thematic sites: <https://www.quora.com/topic/Religious-Studies>

Dictionaries and encyclopedias: Britannica (online)

<https://www.britannica.com/topic/study-of-religion>

Regulations on the prevention, prevention and settlement of cases related to sexual harassment and discrimination in KhNMU

http://files.knmu.edu.ua:8181/upload/redakt/doc_uchproc/polog-sex.doc

Regulations on Academic Integrity and Ethics of Academic Relations at Kharkiv National Medical University

http://files.knmu.edu.ua:8181/upload/redakt/doc_uchproc/polog_ad_etyka_text.pdf

Procedure for conducting classes on in-depth study by students of Kharkiv National Medical University of certain disciplines beyond the scope of the curriculum http://files.knmu.edu.ua:8181/upload/redakt/doc_uchproc/nak-poriad-pogl-vyv-dysc.docx

Regulations on the Commission on Academic Integrity, Ethics and Conflict Management of KhNMU

http://files.knmu.edu.ua:8181/upload/redakt/doc_uchproc/polog_komis_ad_text.pdf

Regulations on the recognition of the results of non-formal education in Kharkiv National Medical University

http://files.knmu.edu.ua:8181/upload/redakt/doc_uchproc/polog_neform_osv.pdf

INCLUSIVE EDUCATION:

http://www.knmu.kharkov.ua/index.php?option=com_content&view=article&id=7108%3A2021-03-10-14-08-02&catid=12%3A2011-05-10-07-16-32&Itemid=33&lang=uk

ACADEMIC INTEGRITY:

http://www.knmu.kharkov.ua/index.php?option=com_content&view=article&id=2520%3A2015-04-30-08-10-46&catid=20%3A2011-05-17-09-30-17&Itemid=40&lang=uk

http://files.knmu.edu.ua:8181/upload/redakt/doc_uchproc/kodex_AD.docx